



IALA POLICY ADVISORY PANEL

REPORT OF THE 51ST SESSION OF THE IALA POLICY ADVISORY PANEL (PAP)

15 November 2023

EXECUTIVE SUMMARY

The 51st session of PAP was held online on 15th November 2023.

Key outcomes included:

- Feedback from the committee season
- The review of the work programme

The PAP was also updated on many items including:

- IALAs involvement in MASS
- The development of work programme tools
- The Conference in Tokyo on the new IGO's General Regulations and Financial Regulations



CONTENTS

1. INTRODUCTION	4
1.1. Welcome by Deputy Secretary-General	4
1.2. Approval of agenda.....	4
1.3. Apologies	4
2. FEEDBACK FROM THE COMMITTEE SEASON	4
3. IALAS INVOLVEMENT IN MASS	4
4. WORK PROGRAMME.....	4
5. WORK PROGRAMME MANAGEMENT TOOLS	5
6. ANY OTHER BUSINESS	5
7. REPORT OF THE MEETING.....	5
8. DATE AND VENUE OF NEXT MEETING	5
9. CLOSING OF MEETING	5
10. LIST OF ANNEXES TO THE REPORT	5

Report of the 51st Session of the IALA

Policy Advisory Panel

GENERAL

PAP51 was held virtually 15 November 2023., with Deputy Secretary-General Omar Frits Eriksson as Chair and Thomas Southall as Secretary.

1. INTRODUCTION

1.1. WELCOME BY DEPUTY SECRETARY-GENERAL

The Deputy Secretary-General welcomed all members to the 51st session of the PAP, and congratulated them for the successful committee season that had just ended.

1.2. APPROVAL OF AGENDA

The agenda (input paper PAP51-1.2.1) was approved. The approved agenda is provided in ANNEX A.

1.3. APOLOGIES

Apologies were received from the Francis Zachariae, Secretary-General, [Natasha McMahon, ARM Vice-chair](#) and Dirk Eckhoff, VTS Vice-chair.

2. FEEDBACK FROM THE COMMITTEE SEASON

From feedback following the recent committee season members discussed improvements to Headquarter facilities. The Secretariat thanked the DTEC Chair for the input paper (PAP51-2.1) and have already investigated ways to improve the facilities and will continue to do so.

Also of particular note was the acknowledgment of the approval procedure's positive impact on the quality of output and that due consideration should be given to enough time for participants to comment on documents for approval.

It was noted that virtual attendance was down this season, potentially because participants were realising the value for active participation of attending in person outweighed that of being online. Care must still be taken to ensure that online participants were registered for the committee.

It was noted that there was a number of reported Covid cases that were experienced during the committee season, consideration should be given whether to notify members following a report of such a case.

3. IALAS INVOLVEMENT IN MASS

The PAP noted the results of the recent MASS workshop. Members welcomed the findings, recognizing the importance of being well-prepared for a future with an increasing number of autonomous ships. The insights gained from the workshop were seen as an important building block in equipping members to prepare for the future of MASS operations.

4. WORK PROGRAMME

A review and discussion of the Work Programme took place during the session. The comments provided by members were then collated from the discussions and feedback following the meeting. They were then captured in C79-10.2.1 Committee work programme 2023-2027 for the Council to approve.

5. WORK PROGRAMME MANAGEMENT TOOLS

The PAP noted and welcomed the Secretariats progress in introducing new online committee management tools designed to assist participants in managing the tasks outlined in the Work Programme.

6. ANY OTHER BUSINESS

Conference for the General Regulations and Financial Regulations in Tokyo

PAP members also welcomed the results of the Conference in Tokyo on the new IGO's General Regulations, including Financial Regulations. Congratulations were extended to the Japanese Coast Guard and the Secretariat for orchestrating a successful event.

7. REPORT OF THE MEETING

The final report was approved by correspondence.

8. DATE AND VENUE OF NEXT MEETING

PAP52 will be held between the 6 – 8 February at IALA HQ.

9. CLOSING OF MEETING

The Chair thanked all members for their cooperation and friendly discussions and once again congratulated the committee chairs and vice-chairs for the successful committee season.

10. LIST OF ANNEXES TO THE REPORT

- 1 Agenda
A copy of the agenda is at ANNEX A.
- 2 Participants
A list of participants is at ANNEX B.
- 3 Input papers
A list of input papers is at ANNEX C.
- 4 Output papers
A list of input papers is at ANNEX D.

ANNEX A AGENDA



51st Session of the IALA Policy Advisory Panel (PAP51)

The 51st session of the Policy Advisory Panel will be held on 15 November 2023, as a virtual meeting. The timings of the meeting are:

Wednesday 15/11/2022 11:00 – 12:00 UTC

The objectives of the panel are to:

- Formulate advice for the IALA Council and Secretariat;
- Coordinate the work of the IALA committees to achieve the goals of the Strategic Vision; and
- Monitor and develop work programmes for the committees.

Provisional Agenda

1	Introduction		
	1.1 Welcome by Secretary-General and Deputy Secretary-General	FZ,OFE	
	1.2 Approval of agenda	OFE	Approve
	1.3 Apologies	OFE	Note
2	Feedback from the committee season	OFE	
	Discuss		
3	IALAs involvement in MASS	OFE	
	Discuss		
4	Work programme	MS	
	Discuss		
5	Work programme management tools	MJ	
	Discuss		
6	Any other business		
7	Report of the meeting		
8	Date and venue of next meeting		
9	Closing of meeting		



ANNEX B LIST OF PARTICIPANTS

ARM Committee	Chair	R. David Lewald robert.d.lewald@uscg.mil
DTEC Committee	Chair	NOGUCHI Hideki hideki.noguchi@gmail.com
	Vice-chair	Jorge Arroyo Jorge.Arroyo@uscg.mil
ENG Committee	Chair	Alwyn Williams alwyn.williams@gla-rad.org
	Vice-chair	Michel Cousquer Michel.Cousquer@cerema.fr
VTs Committee	Chair	Monica Sundklev monica.sundklev@transportstyrelsen.se
LAP	Chair	Christina Schneider Christina.Schneider@wsv.bund.de
IMG		Malcolm Nicholson m.nicholson@sealite.com
Deputy Secretary-General		Omar Frits Eriksson omar.eriksson@iala-aism.org
Technical Operations Manager		Minsu Jeon minsujeon@iala-aism.org
Technical Officer		Thomas Southall tom.southall@iala-aism.org

ANNEX C LIST OF INPUT PAPERS

Meeting	Agenda Item	Input Paper Title	Source
PAP51-	1.2.1	Provisional Agenda	Secretariat
PAP51-	2.1	LN to PAP for meeting room arrangement	DTEC Chair
PAP51-	4.1	Comments on IALA committees work programme 2023-2027	VTs Chair



ANNEX D LIST OF OUTPUT PAPERS

Meeting	Agenda Item	OUTPUT PAPERS
PAP51-	7.1	Report of PAP51



